

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

SEPTEMBER 10, 2024, REGULAR BOARD MEETING AGENDA

September 10, 2024, at 9:00 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

I. Call To Order

1. Pledge of Allegiance

II. Roll Call of The Board

III. Public Comment on Any Agenda Item – The Board of Trustees of the Auburn Public Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

IV. Consent Calendar

1. Approve Minutes for the August 13, 2024, Regular Board Meeting; Approve Minutes for the August 22, 2024, Special Board Meeting; Approve Minutes for the August 29, 2024, Special Board Meeting.
2. Approve August 1 – August 31, 2024, Check Registry.
3. Approve current MOU Agreement with IUOE Local 39 for the term of Sept. 1, 2024 – Sept. 1, 2025.

V. Informational Items

1. District Manager's Monthly Report:
 - i. General Updates
 - ii. Incidents/Information
 - iii. Update regarding Notice of Availability of Surplus Property
2. Financial Report.
3. Brian Hughes with BBK Law introduction.

VI. Board Discussion and Possible Action Items

1. Board to discuss scheduling a Special Meeting for a discussion and review of the Strategic Plan. **Discussion/Action.**
2. Board to Review and Evaluate the Change of Date for the Coco Movie Screening at the New Auburn Cemetery. **Discussion/Action.**
3. Board to Discuss the upcoming Wreaths Across America program as presented to the Board by Trustee Marilyn Schneider. **Discussion/Action.**
4. Board to review a working proof of a new Liability form regarding Health and Safety Codes 7100 and 9069.10 for arrangements packets signed by surviving next of kin. **Discussion/Action.**

VII. Board Comments, Concerns, and Informational Matters:

VIII. Recess to Closed Session:

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IX. Closed Session:

1. Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9 (d)(1) Case 62-197581.
2. Conference with Legal Counsel: Potential Litigation: Pursuant to Government Code Section 54956.9 (d)(2).

X. Reconvene to Open Session:

XI. Report Any Action Taken in Closed Session:

XII. Adjournment:

The next scheduled Board of Trustees meeting will take place Tuesday, October 8, 2024, at 9:00 am.

This Agenda has been certified and posted in accordance with the Brown Act.



Katelan Sweeney
Clerk of the Board and District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at Auburn Public Cemetery District, 1040 Collins Drive, Auburn, CA 95603 or on the District's website at www.auburncemetery.com

In compliance with the Americans with Disabilities Act, the Auburn Public Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-885-5922 to make such a request. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.