

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

REGULAR BOARD MEETING MINUTES

Wednesday, September 16, 2026, at 9:30 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

A. Call To Order: 9:39 AM

B. Roll Call of The Board: Present were Trustees Terry Cooney, Earl Wilson, Timothy Sands, Melinda Herzog-Landrith and Lori Tompkins. Also present to address the Board was June Haugen of the Auburn State Theater.

C. Public Comment on Any Agenda Item – The Chair called for Public Comment, no public was present to address the Board.

D. Consent Calendar:

1. Approve Minutes for the August 19th Regular Board Meeting.
2. Approve Check Registry for August 1st – August 31st, 2026.
3. Approve the FY24/25 Appropriation limit measurement and FY25/26 Appropriation limit calculation by the Placer County Auditor-Controller's Office.

**MOTION: Sands/Herzog-Landrith to approve Consent Calendar as presented:
Unanimously Passed.**

E. Informational Items:

1. District Manager's Monthly Report:
 - i. General Updates.
 - ii. Information and Notices.
2. Financial Report.

Manager's Report given, which detailed interments and interment right purchases for the month of August; Upcoming events at the New and Old Auburn Cemeteries; training and staff development; Scheduling of a CalPERS representative to address the Boards OPEB and CERBT inquiries; The completion and submission of the 2024 and 2025 financial audits to the county auditor-controller's office; Notifications to families that own rights in the cremation garden area of the upcoming developments and beautification; the finalization and removal of the 1994 Toyota work truck; and the addressing of the debris pile which will not have burn piles pursued but full removal of debris.

MOTION: Sands/Tompkins to approve the Financial Report as presented: Unanimously Passed.

A. Board Discussion and Possible Action Items:

1. June Haugen of the Auburn State Theatre to address the Board regarding the upcoming Dia de Los Muertos and Coco event at the New Auburn Cemetery on October 23rd: **Mrs. Haugen discussed this year's scheduled line-up; She will be providing the District with all insurance policies for the event; No dire exigent questions from the Board. Discussion only, no action taken.**

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2. Review of the CalPERS Resolution for the new Health Contract for District employees and annuitants due to the upcoming end of United Healthcare on January 1, 2027: **Discussion of Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants. MOTION: Wilson/Sands to approve APCD Resolution 2026-1: Unanimously Passed.**
3. Review of the proposed Disinterment authorizations: **District manager will make further adjustments to the Disinterment Policy, however, due to several families inquiries regarding the fees, the manager asked for the fee schedule to be adjusted accordingly for the vault disposal. MOTION: Tompkins/Wilson to approve the fee schedule as presented: Unanimously Passed.**
4. Discussion by the Board for suggestions/ideas for the upcoming Strategic Plan Workshop on October 30th, 2026: **Discussion only.**

B. Board Comments, Concerns, and Informational Matters: None to report.

C. Adjournment: 11:30 AM

The next scheduled Board of Trustees meeting will take place Wednesday, October 21, 2026, at 9:30 am.

These minutes have been certified and posted in accordance with the Brown Act.



Katelan Sweeney
Clerk of the Board and District Manager