

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

MAY 14, 2024, BOARD MEETING MINUTES

Tuesday, May 14, 2024, at 9:00 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive - Auburn, Ca. 95603

I. Call To Order

1. Pledge of Allegiance

II. Roll Call of The Board

Present were Trustees Earl Wilson, Michael Otten, Terry Cooney, Melinda Herzog-Landrith, and Marilyn Schneider

III. Public Comment on Any Agenda Item – The Chair called for Public Comment. No Public was present to address the Board.

IV. Consent Calendar

1. Approve minutes for April 9, 2024, Regular Board Meeting.
2. Approve minutes for April 16, 2024, Special Board Meeting.
3. Approve April 1 – April 30, 2024, Check Registry.

MOTION: Wilson/Herzog-Landrith to approve Consent Calendar as presented with a grammatical correction:
UNANIMOUSLY PASSED

V. Informational Items

1. District Manager's Monthly Report
 - i. General Updates
 - ii. Incidents/Information
 - iii. Hiring of Bookkeeper
 - iv. Update regarding Notice of Availability of Surplus Property
2. Financial Report
Report Presented. No Action Taken.

VI. Board Discussion and Possible Action Items

1. Policy Review – Personnel Policy complete review of updated format and verbiage. **Reviewed – No action taken.**
2. Review of necessity for new excavator and the future of need in cemetery. **Information Presented – No action taken.**
3. Discussion of resubmission of membership for CSDA. **Information Presented; Board requests a Presentation by a CSDA Representative at a future Board Meeting for further discussion.**
4. Crown Castle Lease Negotiation – **Information Presented – No action taken.**
5. “Deeds”/Interment Rights review of forms and discussion: **Discussion/Action.**

MOTION: Schneider/Cooney to discontinue issuing “Deeds”/Interment Rights Certificates:

Passed: Four Ayes: Scheider, Cooney, Wilson, and Herzog-Landrith

One Nay: Otten

6. Review of proposal by Pauling Productions for filming in Old Auburn Cemetery – **Discussion/Action.**

MOTION: Schneider/Otten to approve Pauling Productions proposal to film in the Old Auburn Cemetery:

Passed: Four Ayes: Scheider, Cooney, Wilson, and Otten

One Abstain: Herzog-Landrith

7. Discussion of use of food vendor at “Coco” Screening - **Discussion/Action.**

MOTION: Otten/Schneider to approve use of food truck vendor at CoCo screening: Unanimously Passed

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VII. Board Comments and Informational Matters:

1. Discussion of Initiative 1935 and Senate Bill 135 – **Discussion Only – No action taken.**

VIII. Recess to Closed Session as Needed: No need to recess to closed session.

IX. Closed Session:

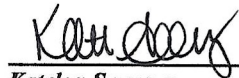
X. Reconvene to Open Session:

XI. Report Any Action Taken in Closed Session:

XII. Adjournment: 10:50 AM

The next scheduled Board of Trustees meeting will take place Tuesday, June 11, 2024, at 9:00 am.

These Minutes have been certified and posted in accordance with the Brown Act



Katelan Sweeney

Clerk of the Board and District Manager