

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

REGULAR BOARD MEETING MINUTES

Wednesday July 15, 2026, at 9:30 A.M.

District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

A. Call To Order: 9:30 AM

B. Roll Call of The Board: Present were Trustees Terry Cooney, Earl Wilson, Melinda Herzog-Landrith, and Lori Tompkins.

C. Public Comment on Any Agenda Item – The Chair called for Public Comment, present was Michael Murphy, local architect, who wished to revisit a proposal from 1994 for the design of a pavilion for the New Auburn Cemetery. The Board agreed to invite Mr. Murphy to be placed on the agenda for the August 19th Regular Meeting to further discuss the proposal.

D. Consent Calendar:

1. Approve Minutes for the June 17, 2026, Regular Board Meeting.
2. Approve Check Registry for June 1 - 30, 2026.

MOTION: Wilson/Tompkins to approve Consent Calendar as presented: Unanimously Passed.

E. Informational Items:

1. District Manager's Monthly Report:
 - i. General Updates.
 - ii. Information and Notices.
2. Financial Report.

Manager's Report given, which detailed interments and interment right purchases for the month of June; Completion of the fire abatement by the NM Ranch Goats; A new golf cart that was acquired by the District was delivered and has been put to great use already; The District successfully contacted Cintas Uniforms to inform them that we are not renewing their contract and will be using a different supplier; The District has also successfully terminated phone and internet services with AT&T and has switched to Clearfly for VOIP and Internet services; The District Manager spoke with Kevin Brejnak, CPA, to further discuss with the Board audit services for the future; Lastly, Timothy Sands has been appointed to the Auburn Public Cemetery District Board of Trustees by the Placer County Board of Supervisors.

Financial Report given, there were several questions that will be clarified at the next regular meeting regarding the accrual of the interest in the endowment fund and insurance for workman's compensation.

F. Board Discussion and Possible Action Items:

1. Review the 2026/2027 Placer County office of the Auditor-Controller Workday signature authorizations: **Discussion/Action: No action needed, each Trustee signed the authorization as needed.**
2. Per the Office of the Placer County Counsel and the Political Reform Act, review the 2026 Biennial Agency Conflict of Interest Code for the District: **MOTION: Wilson/Tompkins to adopt the current Conflict of Interest Code as worded and reviewed on July 15, 2026: Unanimously passed.**

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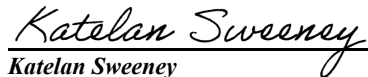
3. Review letter for the Board to authorize the District Manager to sever contracts with AT&T:
MOTION: Wilson/Herzog-Landrith to approve said authorization: Unanimously Passed.
4. Review of the amended proposed Disinterment Policy: **No action taken; District Manager to collect other District's disinterment policies and authorizations to bring back for further consideration.**

G. Board Comments, Concerns, and Informational Matters: Discussion of Funeral Services for longtime Auburn City Council member and former mayor, Mike Holmes.

H. Adjournment: 11:55 AM

The next scheduled Board of Trustees meeting will take place Wednesday, August 19, 2026, at 9:30 am.

These minutes have been certified and posted in accordance with the Brown Act.



Katelan Sweeney
Clerk of the Board and District Manager