

AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604

(530) 885-5922 • FAX (530) 885-5938

REGULAR BOARD MEETING AGENDA

DATE: October 13th, 2020

TIME: 9:00 A.M.

PLACE: ZOOM VIDEO CONFERENCE:

<https://us02web.zoom.us/j/86735074386?pwd=cFVYME50SWN6Ulk0eU5LVzFmYTMxdz09>

OR TELECONFERENCE – BY DIALING 1-(669) 900-9128

ENTER MEETING CODE **867 3507 4386#** PARTICIPANT ID # PASSWORD **057078#** WHEN PROMPTED.

TELECONFERENCE HOST SITE- NEW AUBURN CEMETERY – 1040 Collins Drive, Auburn, CA.

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), the Auburn Public Cemetery District encourages the public to call into the district board meeting. The meeting may be heard by calling **1-669-900-9128** and entering meeting code **867 3507 4386#** -participant code # -password **057078#** when prompted. (Note: Phone Carriers may apply standard charges). Members of the public who wish to comment on matters before the district, in lieu of doing so in person, may either submit comments by emailing aubcemetery@gmail.com on or before the first Tuesday of the month for regular board meetings, which will become part of the board meeting record or may speak at the designated time on the telephone call. *If zoom is undergoing technical difficulties, the alternative method for hosting this Board Meeting via telecommunications will be by dialing 1-888-585-9008 and entering Conference # 673 518 313.

I. ROLL CALL

II. PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.

III. CONSENT CALENDAR

1. Approval of September 8th, 2020 Regular Board Meeting Minutes *Page...2*
2. August 15th – September 14th, 2020 Check Register *Page...3*

IV. FINANCIAL ITEMS

1. Current Financial Report *Pages..4-8*
No action to be taken information only

V. MANAGER'S REPORT *Page...4*

VI. TRUSTEES' QUESTIONS & COMMENTS

VII. GOVERNANCE

1. Re-cap - GSRMA Documenting Employee Performance Sept. 22nd *Pages..9-11*
2. CAPC Upcoming Virtual Training – Nov. 5TH, 2020 10am Construction and Contracting for Cemetery Districts

VIII. UNFINISHED BUSINESS

-None

IX. NEW BUSINESS

1. **Wreaths Across America** – *Review/Discuss*
Paula Celick with WAA to update the board on upcoming event.
2. **Restricted Fund** – *Information/Action* *Pages..12-15*
District Manager will present information on creation of a Restricted Fund.
3. **District Manager Salary Review** - *Information/Action* *Pages..16-17*
Board of Trustees will conduct District Manager salary review.

X. ADJOURNMENT

This Agenda has been certified and posted in accordance with the Brown Act



Clerk of the Board