

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604  
(530) 885-5922 • FAX (530) 885-5938

## REGULAR BOARD MEETING AGENDA

DATE: May 10<sup>th</sup>, 2022

TIME: 9:00 A.M.

PLACE: NEW AUBURN CEMETERY - 1040 COLLINS DRIVE -AUBURN, CA. 95603

The Auburn Public Cemetery District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Clerk of the Board. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk five business days prior to scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

**I. ROLL CALL – Pledge of Allegiance**

**II. PUBLIC COMMENT – Any person may address (5 minutes maximum) the Board of Trustees on any matter. However, the Board cannot discuss, or take any action on any item that is not on the agenda.**

**III. CONSENT CALENDAR**

1. Approval of April 12<sup>th</sup>, 2022, Regular Board Meeting Minutes *Page...2*
2. March 15<sup>th</sup>, 2022 – April 14<sup>th</sup>, 2022, Check Register *Pages..3-4*

**IV. FINANCIAL ITEMS**

1. Current Financial Report *Pages..5-8*  
No action to be taken information only.

**V. MANAGER'S REPORT** *Page...9*

**VI. TRUSTEES' QUESTIONS & COMMENTS**

**VII. GOVERNANCE**

**VIII. POLICY REVIEW**

1. **District Donation Policy – Information/Action** *Pages..10-12*  
Review and discuss the implementation of a donation policy.
2. **Surplus Property & Equipment Policy – Information/Action** *Page...13*  
Review revised policy.

**IX. UNFINISHED BUSINESS**

None

**X. NEW BUSINESS**

1. **Strategic Plan Review – Review/Discuss** *Pages..14-23*  
Review and discuss the district's Strategic Action Plan.
2. **Draft Budget Review – Review/Discuss** *Pages..24-33*  
Review District Manager's Draft Budget Proposal.
3. **Surplus Land – Information/Action** *Pages..34-35*  
Discussion regarding disposal of the district's surplus land.
4. **Public Complaint – Review/Discuss** *Pages..36-38*  
Review and discuss public complaint regarding the Old Cemetery.

**XI. CLOSED SESSION**

1. **Public Employee Performance Evaluation –** *Pages..39-42*  
Title: District Manager – pursuant to Sec. 54957 of the Government Code.

**XII. ADJOURNMENT**

*This Agenda has been certified and posted in accordance with the Brown Act:*

  
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Clerk of the Board

**Next Board Meeting: June 14<sup>th</sup>, 2022.**