

# AUBURN PUBLIC CEMETERY DISTRICT

1040 COLLINS DRIVE • P.O. BOX 4357 • AUBURN, CALIFORNIA 95604  
(530) 885-5922 • FAX (530) 885-5938 EMAIL admin@auburncemetery.com

## CONTINUATION OF JULY 9, 2024, TO JULY 30, 2024 REGULAR BOARD MEETING MINUTES

Tuesday, July 30, 2024, at 9:00 A.M.  
District Office - New Auburn Cemetery - 1040 Collins Drive -Auburn, Ca. 95603

### I. Call To Order 9:08 AM

1. Pledge of Allegiance

### II. Roll Call of The Board

Present were Trustees Earl Wilson, Terry Cooney, Michael Otten, Melinda Herzog-Landrith, and Marilyn Schneider.

### III. Public Comment on Any Agenda Item – The Chair called for Public Comment. No Public was present to address the Board.

### IV. Consent Calendar

1. Approve minutes for June 11, 2024, Regular Board Meeting.
3. Approve June 1 – June 30, 2024, Check Registry.

MOTION: Otten/Cooney to approve Consent Calendar as presented: UNANIMOUSLY PASSED 07/09/2024

### V. Informational Items

1. District Manager's Monthly Report:
  - i. General Updates
  - ii. Incidents/Information
  - iii. Update on Gate Security
  - iv. Update regarding Notice of Availability of Surplus Property
2. Financial Report.

Manger's Report Presented. No Action Taken. 07/09/2024

Financial Report Presented. No Action Taken 07/19/2024

### VI. Board Discussion and Possible Action Items

1. 2024/2025 Fiscal Year Budget Review – **Information/Action.**

MOTION: Otten/Schneider to Approve the 24/25 Budget as presented: UNANIMOUSLY PASSED 07/30/2024

2. Crown Castle Lease Negotiation - **Information/Action.** MOTION: Cooney/Herzog-Landrith to authorize Attorney Robert Hunt to oversee lease negotiations. UNANIMOUSLY PASSED 07/09/2024

3. Review of the Placer County Auditor-Controller agreement for the 24/25 Fiscal year. **Information/Action.**

MOTION: Otten/Herzog-Landrith to sign agreement with the Auditor-Controller. UNANIMOUSLY PASSED.

### VII. Board Comments, Concerns, and Informational Matters:

1. CSDA Representatives to address the Board regarding reinstating APCD membership with the CSDA.

At 9:02 AM, Two CSDA representatives addressed the Board. MOTION: Cooney/Otten to renew Membership.

Passed: Four Ayes: Cooney, Wilson, Otten and Herzog-Landrith; One Abstain: Schneider 07/09/2024

2. Discussion of Initiative 1935 and Senate Bill 135 - Information only, no action taken. 7/30/2024

### VIII. Recess to Closed Session: N/A

### IX. Closed Session:

### X. Reconvene to Open Session:


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XI. Report Any Action Taken in Closed Session: N/A

XII. ADJOURNMENT: 9:50 AM

*These minutes have been certified and posted in accordance with the Brown Act.*

  
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Katelan Sweeney  
Clerk of the Board and District Manager